

FamilyU Contract

FamilyU will provide services for _____ Present Grade _____
(child's name)

Pay the fee listed below when you fill out this application:

Accepted during school year: pay the weekly fee of \$40.00 – pay now for two weeks \$80.00

Accepted during summer June: pay the weekly fee of \$110.00 – pay now for two weeks \$220.00

Accepted during summer May/July/August: pay the weekly fee of \$155.00 – pay \$310.00 now

**** (Additional fee for extras like swimming/field trips/etc. will also be due during summer.) ****

Remember that you pay the weekly rate, no matter how many days your child attends!

The undersigned agrees to pay the advance 2 week tuition amount on Monday **every two weeks, unless other arrangements are made with the coordinator—such as paying once every 4 weeks. Payments must be made out to S.M.O.C.** I will pay my rate every two weeks. The only exceptions are when school is not in session due to school and holiday breaks. FamilyU must be notified as soon as I know a change in my child's schedule. This can be done via email @ k.vis@isd2184.net or calling the school and connecting to the Family U room or by signing up for the Remind app and signing up for FamilyU.

Please note that this contract is binding and a **two week notice with payment is required if my child(ren) will no longer be attending.** Natural transition times are often summer and beginning of the school year. It would be appreciated if you will be ending care at the end of the school year that **you give notice by April 30**, which allows us to notify and start families on the wait list at the beginning of summer. If you end care at the end of the summer, **please give notice by July 31**, which allows us to notify and start families on the wait list at the beginning of the school year.

FamilyU hours for school year are 3:15– 5:30. During the summer they are 11:30 – 5:30 along with a separate 6 week Com Ed Morning Rec program (register at Com Ed in May), and 8:00 – 5:30 on our full days after that. **A \$5.00 late fee will be assessed for every 5 minutes parents arrive at the FamilyU room after 5:30 closing time. Payment must be made directly to the staff whose day was prolonged before your child may attend again.**

To be admitted to the program, the following guidelines must be met:

Expectations:

- 1. Children will be enrolled in an accredited school and be at least 5 years old.**
- 2. Parents must have a conversation with Family U personnel prior to attendance.**
- 3. Children must be able to communicate verbally with staff.**
- 4. Students must be able to move independently with their assigned group to the swimming pool, library, and park for summer activities.**
- 5. Student must be able to manage toileting needs independently.**

Safety Requirements:

- 1. Children will be able to function successfully under a staff to child ratio of 1:15.**
- 2. Children's physical behaviors must be appropriate to the setting and not endangering others.**

Children new to the FamilyU program will go through a 5 day probationary period in order to allow the child to acclimate to the program. Communication between the family and staff is imperative during this period. If after 5 days, the child has not adjusted to the expectations and safety requirements of the program, the family will be asked to find alternate care for their child.

Anytime **you withdraw** your child(ren) and want to resume care at a later date, you will need to fill out new request forms to have your child(ren) **placed on the wait list until there is an opening.**

Advance payments must remain current in order for your child(ren) to continue to attend FamilyU **or any other Community Ed activities.**

If your child has caused physical harm to another child in our care, you will be contacted to pick up your child.

Students that bring **phones/electronic devices to FamilyU will be asked to turn them off** and place them in the safe basket on the coordinator's desk. Students may pick them up when they leave.

Vacation Allowance: During summer FamilyU, if your family is on vacation and your child does not attend for 5 consecutive days, you do not need to pay for that week. **Advance notice is needed. This can be used only 1 time. All days must be consecutive.**

Parent/Guardian Signature

Date

phone number

email

_____ deposit made